
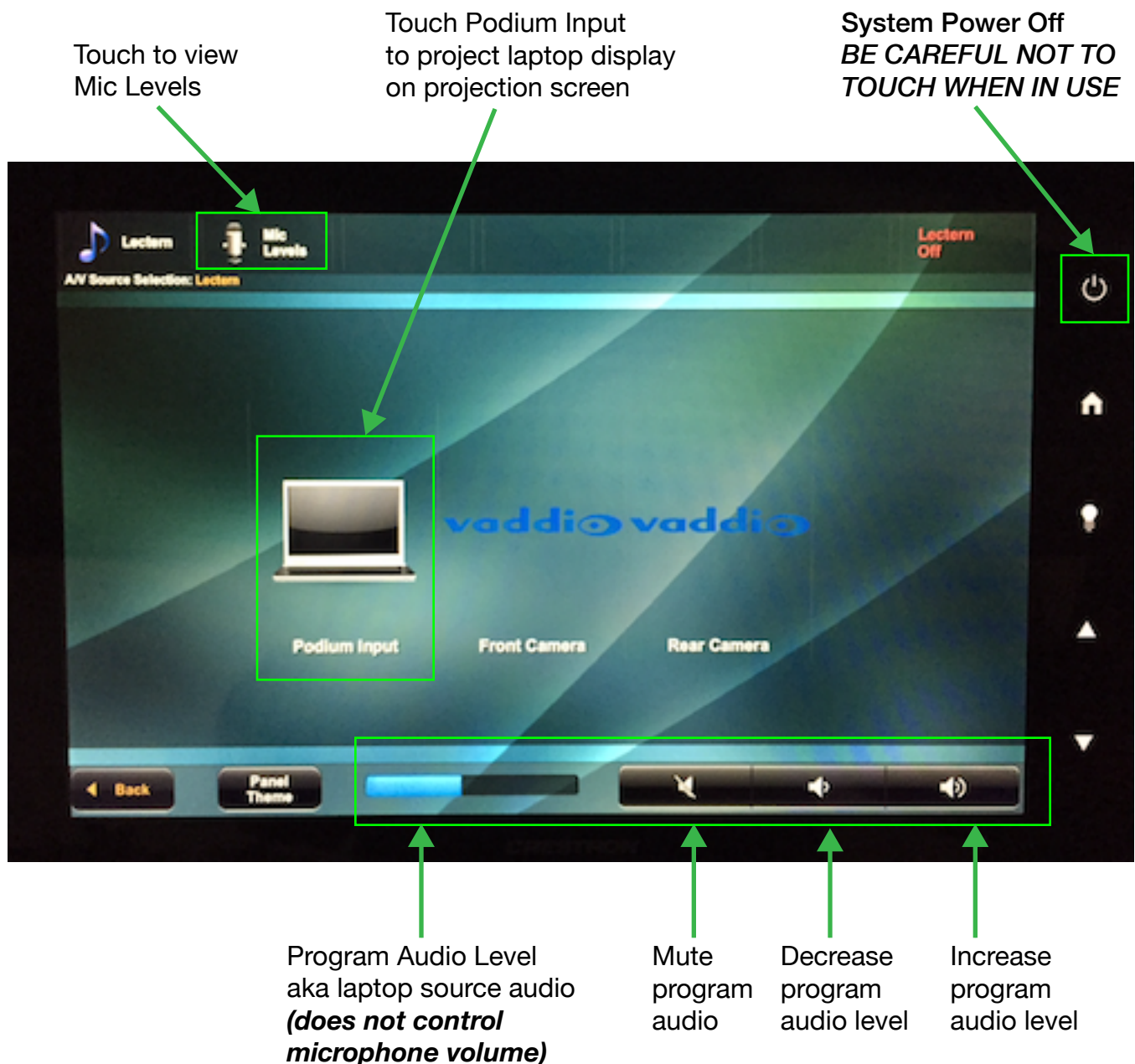


Getting Started

- 1) Touch the control panel to awaken and/or display input selection screen.
- 2) Touch the *Podium Input* icon. The projector will power on and the screen will lower. The projector requires 20-30 seconds to warm up.
- 3) Connect either the HDMI, Mini DisplayPort, or VGA cable to your laptop.
- 4) PLEASE TURN OFF WHEN FINISHED. To the turn system off, touch the small on/off icon  at the top right side of the touch panel.



Mic Levels

Use the controls on this screen to make adjustments to the microphone audio level output to the ceiling speakers above the audience (aka voice reinforcement). The **All Mic Level** adjustment controls the volume level of voice reinforcement output. Input captured from all mics is combined into a single audio output stream. **Mic 1 - 4 Level** adjustments allow you to decrease and increase each individual microphone's contribution to the voice reinforcement output.

The screenshot shows a control panel for microphone levels. At the top left is a 'Lectern' button with a music note icon. Next to it is a 'Mic Levels' button with a microphone icon. On the top right, there is a 'Lectern Off' indicator and a power button. The main area contains five vertical sliders: 'Mic 1 Level', 'Mic 2 Level', 'Mic 3 Level', 'Mic 4 Level', and 'All Mics Level'. Each slider has a speaker icon and a blue volume bar. At the bottom, there is a 'Back' button, a 'Panel Theme' button, a horizontal program audio level slider, and three buttons: a mute button (speaker with a slash), a decrease volume button (left arrow), and an increase volume button (right arrow).

Back to input selection screen

Individual mic levels can be adjusted for soft and loud speaking presenters. Mics are labeled 1 to 4.

All Mics Level
Voice reinforcement volume level.

System Power Off
BE CAREFUL NOT TO TOUCH WHEN IN USE

Program Audio Level
aka laptop source audio

Mute program audio

Decrease program audio level

Increase program audio level

NOTE: The program audio level does NOT affect voice reinforcement (mic) audio level. It controls the audio level of sources coming from the laptop connected at the lectern. Use the **All Mic Level** adjustment to decrease and increase voice reinforcement volume level output to ceiling speakers.